

## **Wix Tutorials**

### **Customise the Menu Bar**

**Tutorial:** <https://support.wix.com/en/article/wix-editor-customizing-your-menu-design>

a. Click on menu bar

**i. Layouts**

1. Alignment of text withing the menu tab
2. All tabs same size
3. Items fit whole menu – leave on
4. Options to reorder pages I-R or R to L

**ii. Design**

1. Default menus offered by Wix
2. Customise Design
  - a. There are 3 states of a button Regular hover, clicked, each can be cusomised

**iii. Links to external sites**

**Tutorial:** <https://support.wix.com/en/article/wix-editor-adding-a-link-to-your-menu>

1. May need to place links to external websites /e mail
2. 'Manage pages' Add a link, choose what you want
3. Fill in the url
4. Always use 'New Window'
5. Fill in the name on the menu

**b. SEO on Pages**

**Tutorial:** <https://support.wix.com/en/article/optimizing-your-sites-content-for-seo>

- i. Change the URL
- ii. Change the page Title
- iii. Insert a Meta description
- iv. Show this page in Search results

### c. Menu folders

**Tutorial:** <https://support.wix.com/en/article/wix-editor-adding-and-deleting-a-menu-folder>

- i. Used when you want a heading on the menu but not a page just sub pages. E.g. 'Services' or 'classes'

### d. Hidden Pages

**Tutorial:** <https://support.wix.com/en/article/adding-hiding-a-page-or-section-from-your-sites-menu#hiding-a-page-from-your-site-menu>

- i. Pages that do not appear on the main menu but you may need them for extra content or descriptions, usually accessed from a link within the website

- i. **Lightboxes** Pop up 'Smaller pages' typically used to display images, videos etc but can also be used to display text

**Tutorial:** <https://support.wix.com/en/article/editor-x-using-lightboxes>

1. 'Add' 'Interactive' Lightbox menu
2. Can be set to appear automatically when someone lands on that page or can be triggered by a link, button etc
3. Useful for displaying larger images of products you are selling
4. Lightbox presets can easily be edited to your own needs or start from scratch
5. Lightboxes appear in the bottom section of the 'Manage Pages' menu and can be adjusted and edited from there.
6. Can adjust size of lightbox and style /design of the background

### e.

### f. Adding and editing Images

**Tutorial:** <https://support.wix.com/en/article/wix-media-editing-images-on-your-site>

- i. Wix has some but you need to upload your own
  - ii. Keep size to around 300 kbs
  - iii. Can find on [www.pixabay.com](http://www.pixabay.com) and google images
  - iv. Use Creative Commons licence only
  - v. Demonstrate the above
  - vi. Uploading images to Wix /organise folders
- g. Tutorial:** <https://support.wix.com/en/article/wix-media-uploading-media-to-the-media-manager>
- i. Placing on the page
  - ii. Demo Image tools in wix
    1. **Settings** ~ linking
    2. Keep proportions when resizing- always keep on
    3. Tell google whats in image so it can help in SEO
    4. Tool tip Piece of text that appears when the cursor is placed over the image
    5. **Design**
      - a. Preset Frames
      - b. Customised borders any colour
      - c. Round corners
    6. **Crop**
      - a. Zoom to crop to a portion
      - b. Preset shapes. Flip the shape
      - c. Manual crop using the handles
    7. **Filters**
      - a. Similar to those on a phone can be applied to the image
    8. **Animations**- similar to PowerPoint
    9. **Link** the image to anything when click
- h. Using the Media Tab**
- i. Photostudio
  - ii. Can be used to enhance photos prior to use
  - iii. Upload images directly from your FB or Instagram accounts
- Tutorial:** <https://support.wix.com/en/article/wix-media-importing-media-files-from-social-networks>

iv. Small video editor there as well

**v. Add Strips**

**Tutorial:** <https://support.wix.com/en/article/wix-editor-adding-a-strip>

1. Design features which generally consist of text and an image
2. Can be all the way cross the background (stretched or just on the webpage)
3. Can change number and dimensions of columns within the strip

**vi. Add Video**

**Tutorial:** <https://support.wix.com/en/article/wix-video-about-wix-video>

1. Limited storage space on Wix
2. Best to upload your video to your YouTube Channel and link to it
3. Add 'Music and Video'
4. Single Players for just one video
  - a. Can also work well in a lightbox
5. Player and a library linked to your YouTube channel as feed
6. Link individual videos

i.

**i. Uploading and linking to documents**

**ii. Tutorial:** <https://support.wix.com/en/article/adi-request-uploading-a-document>

1. Demo with a pdf

**j. Adding a Social bar**

**Tutorial:** <https://support.wix.com/en/article/wix-editor-managing-your-social-bar-and-social-icons>

- i. Add 'social'
- ii. Social bar
- iii. Under 'Set Social Link' Link your accounts and delete some icons

iv. Layout: Options for Vertical and horizontal layouts

**k. Adding Password protection**

**Tutorial:** <https://support.wix.com/en/article/wix-editor-password-protecting-a-specific-page-of-your-site>